



DEPARTMENT OF THE NAVY  
U. S. NAVAL SUPPORT ACTIVITY NAPLES ITALY  
PSC 817 BOX 1  
FPO AE 09622-0001

NAVSUPPACTNAPLESINST 1754.7B CH-1  
N91

15 FEB 2022

NAVSUPPACT NAPLES INSTRUCTION 1754.7B CHANGE TRANSMITTAL 1

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: SUPERVISION OF MINOR CHILDREN

1. Purpose. To promulgate change transmittal 1 to subject instruction, reporting changes to page 1, paragraph 3(b) and page 4, paragraph 7(f) of the basic instruction, to reflect age definition for supervision of minors.

2. Action

a. Page 1, paragraph 3(b), basic instruction: Change “over 12 years of age” into “12 years of age and older”.

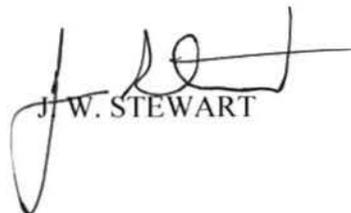
b. Page 4, paragraph 7(f), basic instruction: Change “over 12” into “12 years and older”.

3. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at: <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager or the OPNAV Records Management Program (DNS-16).

4. Review and Effective Date. Per OPNAVINST 5215.17A, NAVSUPPACT Naples will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years unless revised or cancelled in the interim and will be reissued by the 10-year anniversary date if it still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.

  
J. W. STEWART

Releasability and distribution:  
NAVSUPPACTNAPLESINST 5216.4DD  
Lists: I through IV

Electronic via NAVSUPPACT Naples website:

[https://www.cnic.navy.mil/regions/cnreura/cnt/installations/nsa\\_naples/about/departments/administration\\_n1/administrative\\_services/instructions.html](https://www.cnic.navy.mil/regions/cnreura/cnt/installations/nsa_naples/about/departments/administration_n1/administrative_services/instructions.html)



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• 5 SEP 2019

NAVSUPPACT NAPLES INSTRUCTION 1754.7B

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: SUPERVISION OF MINOR CHILDREN

Ref: (a) OPNAVINST 3120.32D  
(b) U.S. Navy Regulations, 1990, 0702  
(c) NAVSUPPACTNAPLESINST 5800.3B  
(d) OPNAVINST 1740.4E

Encl: (1) U.S. Naval Support Activity, Naples, Italy Child Supervision Chart

1. Purpose. To promulgate guidance and procedures for the supervision of minor children onboard all U.S. Naval Support Activity (NAVSUPPACT), Naples, Italy, installations.

2. Cancellation. NAVSUPPACTNAPLESINST 1754.7A

3. Definitions

a. Adult. Someone over 18 years of age who is responsible for the supervision of a designated child and is capable of responding within a reasonable amount of time.

b. Babysitter. Someone over 12 years of age who has been given the responsibility to supervise a child/children while the parents are temporarily away.

c. Child. A child is an unmarried person, 17 years of age or under, or one who is incapable of self-support due to mental or physical incapacity. This includes a biological child, adopted child, foster child, stepchild or ward; this excludes active duty members and spouses.

d. Minor Guest. A minor guest is a child visitor who is temporarily residing with a member of the Armed Forces, Department of Defense (DoD) civilian or family member, thereof.

e. Child Neglect. Child neglect is a lack of supervision involving inattention to a child's minimal needs for safety, food, shelter, clothing, medical/dental care, education or well-being, regardless of whether intentional or negligent. The term encompasses both acts and omissions on the part of the responsible person.

f. Supervision. Supervision is the monitoring of the child's whereabouts and activities per his/her maturity level and with regard to the child's mental and physical capabilities in order to ensure his/her safety and well-being.

5 SEP 2019

#### 4. Scope

a. This instruction is applicable to all individuals, military or civilian onboard NAVSUPPACT Naples and family members and guests, thereof. This instruction is not intended to and does not create any rights or entitlements; nor does it confer defenses in favor of any individual. It places no limits on the lawful prerogative of the Commanding Officer (CO), NAVSUPPACT Naples, Italy, or its officials. Authority to implement this policy derives from references (a) and (b).

b. Moral and legal obligations require appropriate measures to safeguard the welfare of children by ensuring they are not left unsupervised in a situation that exceeds their maturity level. Parents and guardians have primary responsibility for appropriate and adequate supervision of their minor family members and guests at all times, whether on or off base, to ensure they are safe and pose no danger to themselves, others, or the public peace by their actions.

c. Violations of this policy may lead to administrative or disciplinary action. Every effort will be made to handle alleged violations with maximum deference to parental rights. However, cases of child neglect will be referred to the appropriate chain of command, and the Family Advocacy Program, as appropriate. Military members who violate the provisions of this instruction may be prosecuted for violation of the Uniform Code of Military Justice, and may be subject to other administrative action. Civilians who violate this instruction shall be subject to administrative action as defined in reference (c).

5. Discussion. The overseas community differs from Continental United States (CONUS) military and civilian environments in many ways. In CONUS, the COs seldom become aware of minor children's misconduct through official channels, as in most cases primary responsibility for child law enforcement resides with the state. On the installations outside CONUS, the CO is responsible for safety and law enforcement. Per reference (a), it is incumbent on the CO to ensure the safety and welfare of minor children.

#### 6. Guidelines

a. To the maximum extent possible, parents and guardians are required to know the whereabouts of their children and minor guests 24 hours a day.

b. To the maximum extent possible, parents and guardians should be aware of the intended activities and schedules of their children and minor guests.

c. Parents and guardians whose children and minor guests participate in unofficial extracurricular activities or gatherings at locations other than Morale, Welfare, and Recreation (MWR) or Department of Defense Education Activity facilities are encouraged to communicate with each other to ensure adequate supervision.

d. Defiance of base guidelines may be cause for referral to Family Advocacy, but is not necessarily considered neglectful behavior unless the alleged act or omission meets the established criteria set forth by DoD in the definitions for child neglect.

e. Participation in Italian cultural events is encouraged. However, it is recommended that parents and guardians implement reasonable safeguards, as warranted by the situation, to ensure the proper conduct, health, and safety of their children, minor dependents, and guests.

f. Parents and guardians will discourage their children and minor guests from loitering in unsupervised locations. The entire community should be vigilant of unsupervised activity of children.

7. Supervision. Primary responsibility for supervision of minor children is with the parent/guardian. Parents are responsible for the behavior, safety, and proper discipline and well-being of their children, regardless of age. A minor child violating the restrictions listed below will be detained by base security until a parent or guardian assumes custody. The following general restrictions apply to all minor children. Parents should assess their child's developmental and maturity levels, and if necessary, raise the minimum age limits listed below to ensure the safety and well-being of their child. A supervision chart can be found in enclosure (1) of this instruction. The supervision restrictions below apply to all NAVSUPPACT Naples installations:

a. Children newborn to four years of age may not be left unattended in quarters, playground areas, or outside of quarters for any length of time and shall not be left unattended in a vehicle.

b. Children ages five and six may be outside the quarters unattended with an adult/babysitter within hearing or visual contact and shall not be left in quarters without adult/babysitter supervision or in an unattended vehicle.

c. Schools and MWR youth activities have the right to enforce their own escort and supervision policies. Absent such policy, the following restrictions apply:

(1) Children ages five and younger must be escorted to and from school and other youth-related functions, as listed below, by someone who is at least nine years of age.

(2) Children ages six years and older may walk to and from school and other adult supervised activities within the fence line of any of the NAVSUPPACT Naples installations, such as ballet, gymnastics, sports practices, boy scouts, girl scouts, and other youth-related functions, without the supervision of an adult, when they have a self-release permission form on record with that specific program.

d. Children between seven and nine years of age shall not be left unattended in a car, left alone overnight, or to care for younger children, to include siblings. Children between seven and nine years of age may be:

• 5 SEP 2019

(1) Left unattended in quarters for short periods of time, not to exceed 30 minutes, with access to an adult by telephone or a neighbor close by who has knowledge that the child is unattended

(2) Unattended in public areas with an adult/babysitter within hearing or visual contact.

e. Children between ten and 15 years of age may be left unattended in quarters, playground, public areas, and outside the quarters.

f. Children over 12 may care for younger children. All children who wish to babysit are strongly encouraged to complete an American Red Cross babysitting course or CPR/First Aid course.

(1) Children under 12 years of age are not allowed to babysit, to include younger siblings.

(2) Babysitters between 12 and 13 years of age may not supervise children past 2200 and are not allowed to babysit overnight.

(3) Adolescents ages 14 and 15 years old may babysit until 2400.

g. Children age 16 years and above may be:

(1) Left unattended in quarters and all outside areas.

(2) Babysit other children to include overnight.

(3) Left in quarters when parents or guardians are on vacation or in a Temporary Assignment of Duty (TAD) status with telephone access to an adult who can provide assistance, if needed. Vacations or TAD should not exceed two weeks. A Family Care Plan must be submitted to the sponsor's command prior to departure.

h. A designated adult should be capable of responding in person within a reasonable amount of time to any child left unattended. Personality, environment, developmental progress, medical conditions, and maturity levels are factors parents must consider when determining whether children are ready to accomplish activities with little or no supervision. Parents should assess their child's maturity and, if necessary, raise the minimum age limits outlined above.

## 8. Specific Restrictions

a. Barracks. Off-limits to all children under the age of 18 years.

b. Pools. Children under 10 must be accompanied by an adult or a person authorized to babysit. Children between the ages of 10 to 17 must have the Navy Youth Swim License to be at the pool unsupervised. Swim licenses are administered by MWR lifeguards.

5 SEP 2019

c. Theaters. Per MWR policy, movie ratings shall be enforced. Children under 13 years of age must be accompanied by a parent or legal guardian to all movies. No children under 10 will be admitted to R rated movies. Children under 17 must be accompanied by a parent or guardian for admission to an R rated movie.

d. Single Parents, TAD, and Leave. Personnel in these categories are not exempt from ensuring minor children are supervised per this regulation. Members are expected to fully comply with this instruction and reference (d). Powers of Attorney are strongly recommended when leaving children with a guardian for more than 24 hours. The U.S. Navy Region Legal Services Office Europe, Africa, Central is available to draft and notarize these Powers of Attorney. Members are required to fully brief their designated caregiver on financial and logistical arrangements, location of important papers, and significant medical/dental issues.

e. Shuttle Buses. Children under 12 years of age must be accompanied by a supervising adult or a child 16 years or older. This restriction only applies to NAVSUPPACT Naples shuttle buses, and does not apply to school buses. Schools have a right to enforce their own school bus and supervision policy.

9. Records Management. Records created as a result of this instruction, regardless of media and format, must be managed per SECNAV-M 5210.1.

10. Review and Effective Date. Per OPNAVINST 5215.17A, NAVSUPPACT Naples will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will automatically expire 10 years after effective date unless reissued or canceled prior to the 10-year anniversary date, or an extension has been granted.

  
T. A. ABRAHAMSON

Releasability and distribution:

NAVSUPPACTNAPLESINST 5216.4CC

Lists: I through IV

Electronic via NAVSUPPACT NAPLES web site:

[https://www.cnmc.navy.mil/regions/cnreurafswa/installations/nsa\\_naples/about/departments/administration\\_n1/administrative\\_services/instructions.html](https://www.cnmc.navy.mil/regions/cnreurafswa/installations/nsa_naples/about/departments/administration_n1/administrative_services/instructions.html)

5 SEP 2019

**U.S. NAVAL SUPPORT ACTIVITY, NAPLES, ITALY, CHILD SUPERVISION CHART**

Parents are responsible for the behavior, safety, proper discipline, and well-being of their children, regardless of age. Personality, environment, developmental progress, medical conditions, and maturity levels are factors parents must consider when determining whether children are ready to accomplish activities with little or no supervision. Parents should assess their child's maturity and, if necessary, raise the minimum age limits outlined below.

\* Children under 12 years of age will not babysit other children, including their siblings. Babysitters 12 to 13 years of age may supervise until 2200 but are not allowed to sit all night. Children 12 years and older are strongly encouraged to complete an American Red Cross babysitting course or CPR/First Aid Course. Adolescents 14 to 15 years old may babysit until 2400.

Age of Child	Left unattended in Quarters	Left Alone Overnight	Left Unattended in Vehicle	Babysit Others	Left Unattended in Public Areas/ Playground/ Outside of Quarters	Walk to School	Left in Quarters/ Vacation/T AD
Newborn to 4 years	NO	NO	NO	NO	NO	NO	NO
5-6 years	NO	NO	NO	NO	YES with an adult/ babysitter within hearing or visual contact	YES (6 years old)	NO
7-9 years	YES May be left alone for up to 30 minutes with access to an adult/babysitter	NO	NO	NO	YES with an adult/babysitter within hearing or visual contact	YES	NO
10-15 years	YES	NO	YES	* YES (12 years and above)	YES	YES	NO
16+ years	YES	YES with access to an adult	YES	YES	YES	YES	YES, with access to an adult and Family Care Plan